



TOWN COUNCIL

Executive Session

May 21, 2020

via Electronic Communications

Immediately Following the Public Hearing & Special Meeting

1. Introduction by Mayor Dize

2. Call to Order

A. Roll Call

B. Establish quorum

3. Motion to Go into Closed Session:

Code of Virginia § 2.2-3711-A, Paragraph 1: Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body.

Specifically: Appointment to Fill Town Council Vacancy

4. Return to Open Session

Certification to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under this chapter and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body. Roll call vote.

5. Appointment of Individual to Council to Complete Councilwoman Burge's Unexpired Term

6. Adjournment

May 21, 2020 Town Council Executive Session

Item 1 – Introduction to Meeting by Mayor Dize

- This executive session of the Town Council is being held electronically as provided under Code of Virginia Section 2.2-3708.2 Subsection A.3 which permits public bodies to meet by electronic communications without a quorum physically assembled at one location since, on March 12, 2020, Governor Northam declared a state of emergency for the Commonwealth of Virginia arising from the novel Coronavirus (COVID-19) pandemic.
- The purpose of this meeting is to appoint an individual to complete Councilwoman Burge's unexpired term on the Town Council.
- An audio recording is being made of the open portion of this meeting.
- All votes taken this evening will be by roll call vote and recorded in the minutes.
- Any Council members who leave the meeting or arrive after start of the meeting must verbally note their attendance for recordation in the minutes.
- Only essential business of the Town of Cape Charles can be done in this manner.
- These procedures will remain in effect until the COVID-19 crisis has been alleviated.
- Do any of the Council members have any questions about this process?