

Building, Planning, & Zoning Fee Schedule
Town of Cape Charles
Adopted December 10, 2002
(Amended July 1, 2019)

Type of Permit of Review	Charge or Fee
1. Residential (repair, alteration, demolition, construction)	
a. Single inspections w/ no permit required	\$35
b. Less than \$2,500	\$50
c. \$2,500 - \$10,000	\$50 + .5% of project cost over \$2,500
d. \$10,000 +	\$125 + .5% of project cost over \$10,000
e. Demolition	\$50
2. Commercial (repair, alteration, demolition, construction)	
a. Single inspections w/ no permit required	\$35
b. Less than \$2,500	\$75
c. \$2,500 - \$10,000	\$75 + 1% of project cost over \$2,500
d. \$10,000 +	\$175 + 1% of project cost over \$10,000
e. Demolition	\$100
Notes:	
1. Add 2% to all permit fees for state surcharge.	
2. Permits include inspections and a follow up inspection for a failure. Subsequent inspections for the same item are at \$40 each.	
3. Add 10% to Base Fee for Fire Department (before tax and not to be taxed).	
<u>New Construction</u> Per BOCA/ICC permit fee tables based on building square footage and at 100% departmental operational costs as determined by Council in 2001.	
Certificates of Occupancy	
1. Permanent Certificate of Occupancy	Included in cost of permit
2. Certificate of Occupancy when no permit is issued	\$100
3. Temporary Certificate of Occupancy	\$400 (per issuance) max. of 2 issuances
4. Rental Certificate of Occupancy	\$100 (includes inspection)
Notes:	
1. Inspection fee for 3 rd inspection of the same item	\$40
2. Inspections scheduled outside normal business hours	\$75
3. Fee for starting work without a permit	\$300
Underground Fuel Tank Removal (per tank)	\$100
Zoning Clearance	
1. As part of a building permit	\$0
2. Historic District Review Board Application Fee	New Construction >2,000 sq. ft \$500 New Construction up to 2,000 sq. ft \$300 All other \$150 Modification \$250
3. Tree Removal Without Zoning Clearance	\$300
Environmental Permits	
1. Wetlands Permit	\$350
2. Erosion & Sediment Control Permit	\$500 + \$10/ac. Not to exceed \$1,000

