

COMMUNITY ENHANCEMENT PROGRAM BOARD

Work Session Meeting
Cape Charles Coffee House
March 9, 2018
9:00 a.m.

At 9:00 a.m., Chairman Andy Buchholz, having established a quorum, called to order the Joint Work Session between the Community Enhancement Program Board (CEB) and DHCD. In addition to Chairman Buchholz, present were Board members David Gay, Mollie Pickron, Carol Evans, Donna Moyer, Bill Stramm and Vice Chair Tammy Holloway. Elizabeth Dodd Russell and Donna Moyer were not in attendance. Also in attendance was Town Manager Brent Manuel, Program Manager Shelly Gorman and Kyle Meyer from DHCD.

A moment of silence was observed which was followed by the recitation of the Pledge of Allegiance.

ORDER OF BUSINESS:

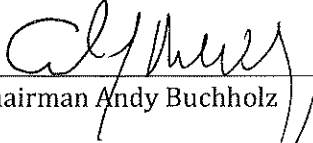
A. COMMITTEE UPDATES WITH KYLE MEYER REPRESENTATIVE KYLE MEYER

1. Bill Stramm provided an update on the organization committees' tentative workplan and the CEB's intent to formalize a MOU with the Town in the future.
2. Carol Evans provided an update that the promotions committee was currently evaluating events that will provide fundraising streams and they would be seeking volunteer input to finalize those signature events.
3. Tammy Holloway & Mollie Pickron provided an update on their short-term plan to work with community stakeholders to drive fruition on high impact beautification projects in advance of the Garden Tours, along with updating Kyle Meyer that there would be other beautification projects in the works once their committee met. Tammy also updated Kyle that she would be attending the National Conference.
4. David Gay provided an update on the Economic Vitality committee and asked Kyle for input on any criteria from DCHD in determining the designated Main Street area in Cape Charles. Kyle referred the committee to the Main Street guidelines that we furnished at the formation of the CEB.

Motion made by Tammy Holloway, seconded by Mollie Pickron, to adjourn the Community Enhancement Program Board Work Session. The motion was approved by unanimous vote.

The meeting adjourned at 10:47 a.m.


Secretary, Elizabeth Russell


Chairman Andy Buchholz