

**NOTICE OF PUBLIC HEARING
MUNICIPAL CORPORATION OF CAPE CHARLES
FISCAL YEAR 2018/2019 PROPOSED BUDGET AND UTILITY RATES**

Amended

Following are the estimated receipts and expenditures of the Municipal Corporation of Cape Charles for the Fiscal Year 2018/2019. The Town Council will hold a Public Hearing on June 14, 2018 at 6:00 p.m. at the Civic Center at a special meeting to receive written and oral comments on all proposed disbursements. The proposed Fiscal Year 2018/2019 budget will be discussed and brought to a vote at the regular monthly meeting on June 22, 2018 at 6:00 p.m. at the Cape Charles Civic Center located at 500 Tazewell Avenue in Cape Charles.

REVENUES	2018-2019	EXPENDITURES	2018-2019
General Fund		General Fund	
Real Estate Taxes	1,151,000	Legislative	33,252
Personal Property Tax	125,000	Town Clerk	144,083
Prior Year Tax Collections	74,900	Town Manager	487,554
Motor Vehicle License Tax	24,000	Finance	274,497
Machinery & Tools Tax	18,000	Police	423,896
BPOL Tax	150,000	Code Enforcement	125,805
Admissions, Short-term Rental, Trans. Occ. Taxes	171,550	Public Works	494,313
Meals Tax	500,000	Parks & Recreation	91,515
Other Taxes	118,700	Library	150,249
Building Permits & Code Enforcement	80,860	Town Planner	93,356
Recovered Costs & Miscellaneous Income	112,000	Fire Department – State Pass Thru	10,000
Library Revenues	1,800	Debt Service	176,691
Financing Proceeds (new)	22,100	Capital Projects	1,667,500
Grants and Local/State/Federal Aid	1,302,199	Contingency Fund-General	40,000
Reappropriate from Fund Balance	512,552	Cape Charles Main Street	151,950
Total General Fund	4,364,660	Total General Fund	4,364,660
Sanitation Fund		Sanitation Fund	
	189,322		189,322
Harbor Fund		Harbor Fund	
Operating Revenue	667,485	Operating	660,236
Financing Proceeds	0	Debt Service	114,401
Grant Revenue	261,250	Capital	1,013,000
Reappropriate from Fund Balance	858,902		
Total Harbor Fund	1,787,637	Total Harbor Fund	1,787,637
Water/Wastewater Fund		Water/Wastewater Fund	
Operating Revenue	1,573,509	Water Operations	374,392
Penalties and Late Fees	17,750	Wastewater Operations	565,789
Grant Revenue	0	Meter & Utility Billing, Administration	160,019
Connection Fees	28,875	Debt Service	433,934
Financing Proceeds	0	Capital	86,000
Facility Fees	174,900	Facility Fees moved to Reserve	174,900
Total Water/Wastewater Fund	1,795,034	Total Water/Wastewater Fund	1,795,034
TOTAL REVENUES ALL FUNDS	8,136,653	TOTAL EXPENDITURES ALL FUNDS	8,136,653

Following are the proposed tax rates and user fees which are part of the fiscal plan:

Vehicle Tax: \$31.00 per vehicle subject to Virginia State Registration (Trailers \$18.00) and Golf Cart Decal is \$31.00.

Real Estate Tax: \$.2945 per \$100; Personal Property Tax \$2.00 per \$100; Boat Tax \$0.01 per \$100

Transient Occupancy Tax: 3.7% Monthly

Meals Tax: 5% Monthly; Admissions Tax: 3% Quarterly; Short Term Rental Tax: 1% Quarterly

Water Rate: Residential 0-2,000 gal.: \$30.21 minimum; 2,001 to 5,000 gal.: \$2.63 per 1,000; 5,001 to 10,000: \$3.75 per 1,000; 10,001 to 15,000 gals: \$5.00 per 1,000; Over 15,000 gals: \$7.50 per 1,000; Commercial 0-2,000 gal: \$30.21 minimum; 2,001-10,000 gal: \$2.50 per 1,000; 10,001-15,000 gals: \$3.75 per 1,000; Over 15,000 gals: \$5.00 per 1,000

Wastewater Rate: Residential 0-2,000 gal.: \$63.07 minimum; 2,001 to 5,000 gal.: \$4.11 per 1,000; 5,001 to 10,000 gals: \$5.85 per 1,000; 10,001 to 15,000: \$7.80 per 1,000; Over 15,000 gals: \$11.70 per 1,000; Commercial 0-2000 gal: \$63.07 minimum; 2,001-10,000 gals: \$3.90 per 1,000; 10,001-15,000 gals: \$5.85 per 1,000; Over 15,000 gals: \$7.80 per 1,000

Trash Collection Fee: \$14.64 per month

George Proto, Mayor

TOWN OF CAPE CHARLES FY 2019 BUDGET BY DEPARTMENT

Fund	Department	Anticipated Revenue	Expenditures	Operating Expenditures & Debt Service	Capital Expenditures	Balance/Notes
General	LEGISLATION		\$33,252	\$33,252		
	TOWN CLERK		\$144,083	\$144,083		
	TOWN MANAGER		\$684,602	\$684,602		Includes \$40,000 contingency
	CC MAIN STREET -under Town Mgr Budget		\$151,950	\$100,478	\$51,472	
	FINANCE		\$282,330	\$282,330		
	POLICE		\$469,137	\$435,137	\$34,000	
	CODE ENFORCEMENT		\$131,368	\$131,368		
	PUBLIC WORKS		\$2,132,817	\$499,317	\$1,633,500	
	RECREATION		\$91,515	\$91,515		
	LIBRARY		\$150,249	\$150,249		
	PLANNING		\$93,356	\$93,356		
Total		4,364,660	4,364,660	2,645,688	1,718,972	\$0.00
Public Utilities	UTILITY ADMIN		\$107,191	\$107,191		Includes \$29,747 contingency
	WATER		\$540,413	\$502,913	\$37,500	
	WASTEWATER		\$1,094,602	\$1,046,102	\$48,500	
	UTILITY BILLING		\$52,828	\$52,828		
	Total		\$1,795,034	\$1,795,034	\$1,709,034	\$86,000
Harbor	Harbor	\$1,787,637	\$1,787,637	\$774,637	\$1,013,000	
Total		1,787,637	1,787,637	774,637	1,013,000	\$0.00
Sanitation	Sanitation	\$189,322	\$189,322	\$189,322	\$0	
Total		189,322	189,322	189,322	-	\$0.00
Total Budget All Funds		8,136,653	8,136,653	5,318,681	2,817,972	\$0.00

MUNICIPAL CORPORATION OF CAPE CHARLES
Summary of Proposed Capital Projects by Fund FY 2019

As of 5/31/18

CAPITAL PROJECTS	BUDGET	GRANT PROCEEDS or DONATION	PNC 2013 FINANCE PROCEEDS	USDA RD FINANCE	HARBOR PROPERTY SALE PROCEEDS (FUND BALANCE)	REAPPRO- PRIATION FROM FUND BALANCE	TOWN FY19 COST
<u>GENERAL FUND</u>							
POLICE							
Police Vehicle, including outfitting	34,000	11,900	0	22,100	0	0	0
PUBLIC WORKS							
Mason Avenue Street Lights (19)	47,500	0	47,500	0	0	0	0
Additional Light Poles	18,000	10,000	8,000	0	0	0	0
New Roof for Civic Center	10,000	0	10,000	0	0	0	0
Repair Exterior of Library Building Phase 1	50,000	0	50,000	0	0	0	0
Beach Sweeper	55,000	0	55,000	0	0	0	0
Rebuild East Entrance to Tazewell Alley	15,000	0	15,000	0	0	0	0
Strawberry Street Plaza Sidewalk Extension	5,000	0	5,000	0	0	0	0
Cape Charles Multi-Use Trail Phase 2 (80/20 VDOT)	500,000	400,000	0	0	0	100,000	0
Cape Charles Multi-Use Trail Phase 3 (80/20 VDOT)	752,000	601,600	53,867	0	0	0	96,533
Cape Charles Multi-Use Trail Phase 4 (80/20 VDOT)	181,000	144,800	0	0	0	0	36,200
TOTAL GENERAL FUND	1,667,500	1,168,300	244,367	22,100	0	100,000	132,733
<u>UTILITY FUND</u>							
WATERWORKS							
Leak Detection Equipment	15,000	0	0	0	0	0	15,000
Vacuum Trailer - shared with WATER	22,500	0	0	0	0	0	22,500
WASTEWATER							
4 New Mixers (Upgrades)	26,000	0	0	0	0	0	26,000
Vacuum Trailer - shared with WATER	22,500	0	0	0	0	0	22,500
TOTAL UTILITY FUND	86,000	0	0	0	0	0	86,000
<u>HARBOR FUND</u>							
Shade Sails - Bathhouse Front Deck	8,000	0	0	0	0	0	8,000
Finger Pier Upgrade	30,000	0	0	0	30,000	0	0
Upgrade Harbor Fuel System	100,000	33,000	0	0	67,000	0	0
Breakwater # 4	875,000	227,500	0	0	647,500	0	0
TOTAL HARBOR FUND	1,013,000	260,500	0	0	744,500	0	8,000
TOTAL BUDGETED CAPITAL EXPENDITURES	2,766,500	1,428,800	244,367	22,100	744,500	100,000	226,733