



HISTORIC DISTRICT REVIEW BOARD

Regular Meeting
Cape Charles Civic Center
March 20, 2018
6:00 p.m.

At 6:00 p.m., Chairman Joe Fehrer, having established a quorum, called to order the Regular Meeting of the Historic District Review Board (HDRB). In addition to Joe Fehrer, present were Terry Strub, Sandra Salopek, and David Gay. John Caton was not in attendance. Also in attendance were Town Planner Larry DiRe, Assistant Town Clerk Tracy Outten and the applicants. There was one member of the public in attendance.

Chairman Joe Fehrer started the HDRB Regular meeting with a moment of silence and the recitation of the Pledge of Allegiance.

CONSENT AGENDA:

Motion made by Terry Strub, seconded by David Gay, to accept the agenda as presented. The motion was unanimously approved.

The HDRB reviewed the minutes from the February 20, 2018 Regular Meeting. Joe Fehrer said he had opposed the Certificate of Appropriateness for 424 Randolph Avenue.

Motion made by Sandra Salopek, seconded by David Gay, to accept the minutes from the February 20, 2018 Regular Meeting as amended. The motion was unanimously approved.

NEW BUSINESS:

A. *Application for Certificate of Appropriateness for 420 Randolph Avenue – removal of aluminum siding and trim, removal of enclosed front porch, window and door repair\replacement, and rear screened porch.*

Tucker Van Dyck and Cynthia Emrich, applicants, let the board know the front porch was not going to be enclosed as stated in the staff report. The applicants were working with Paige Pollard from the Commonwealth Preservation Group to do a historical rehabilitation using the historic tax credit. David Gay asked if the house would be elevated; yes, 20". Cynthia Emrich informed the board that the original siding, windows and doors, and trim would be repaired, replaced with like, or custom built.

Motion made by David Gay, seconded by Terry Strub, to approve the Application for the Certificate of Appropriateness at 420 Randolph Avenue for removal of aluminum siding and trim, removal of enclosed front porch, window and door repair\replacement, and rear screened porch on the single-family dwelling as presented. The motion was approved by unanimous vote.

B. *Application for Certificate of Appropriateness for 600 Pine Street – exterior changes to a second-floor porch.*

Steven Lang, applicant, and David Street, contractor, described the addition being proposed. Steven Lang said all new materials would match the existing siding and doors.

Motion made by Terry Strub, seconded by David Gay, to approve of the Application for the Certificate of Appropriateness at 600 Pine Street for exterior changes to a second-floor porch on the single-family dwelling as presented. The motion was approved by unanimous vote.

- C. *Application for Certificate of Appropriateness for 1 Randolph Avenue – exterior changes to a single-family dwelling, windows, doors, and siding.*

Scott Simms, contractor, asked the board if they had any questions about the application to the exterior changes. Joe Fehrer asked if the rear window would be replaced with a sliding door and if there were changes to the trim board. Scott Simms answered yes a sliding door would be replacing the rear window and the trim board may be changed slightly.

Motion made by David Gay, seconded by Terry Strub, to approve of the Application for the Certificate of Appropriateness at 1 Randolph Avenue for exterior changes on the single-family dwelling as amended. The motion was approved by unanimous vote.

UNFINISHED BUSINESS:

- A. *Tabled from February 20 meeting: Application for Certificate of Appropriateness for 8 Peach Street – exterior changes to a commercial building and rear addition.*

Steve Smith, applicant, went over the proposed work with the board and informed the proposed work will also include 6 Peach Street. Joe Fehrer asked if the awning would be canvas; yes it will be blue and white. Steve Smith confirmed Tim Abraham would be opening a restaurant in the building. There was some discussion on signage and Larry DiRe stated there are requirements. Joe Fehrer was concerned with the appearance of a cooler. Terry Strub asked about the transom on the door and Steve Smith said the existing would be covered by the awning.

Motion made by Terry Strub, seconded by Sandra Salopek, to approve of the Application for the Certificate of Appropriateness at 6/8 Peach Street for exterior changes and a rear addition to the commercial building as presented. The motion was approved by unanimous vote.

- B. *Tabled from February 20 meeting: Application for Certificate of Appropriateness for 114 Fig Street – exterior changes to a single-family dwelling, new windows and doors.*

Sheila Sheppard, applicant, explained she would like more natural light in the house. David Gay asked if the window was on the second floor. Sheila Sheppard answered yes and the bigger window will match the one on the front. Joe Fehrer wanted to know if the vinyl siding would be maintained; affirmative.

Motion made by Sandra Salopek, seconded by Terry Strub, to approve of the Application for the Certificate of Appropriateness at 114 Fig Street for exterior changes and new windows and doors on the single-family dwelling as presented. The motion was approved by unanimous vote.

- C. *Community Enhancement Program Board representative.*

David Gay said he would like to stay on the Community Enhancement Program Board as a citizen representative. After some discussion, Joe Fehrer and Terry Strub have decided to share the responsibilities. Terry Strub expressed her availability to take on full duty in October.

Motion made by Joe Fehrer, seconded by Sandra Salopek, to accept Terry Strub and Joe Fehrer as the Historic District Review Board representatives of the Community Enhancement Program Board on a rotational basis through October. The motion was approved by unanimous vote.

OTHER BUSINESS:

- A. *Fence discussion.*

David Gay said he was asked about the fencing at Deadrise Pies. Larry DiRe explained that a code violation letter had been sent to the owners informing them the fence needed to be redone. Joe Fehrer would like Larry DiRe to take recommended fence text changes to the Planning Commission to help get the Zoning Ordinance and Historic District Review Board Guidelines more uniform with one another and he suggested a Joint Work Session with the Planning Commission.

ANNOUNCEMENTS:

- There were no announcements.

Motion made by Joe Fehrer, seconded by Terry Strub, to adjourn the March 20, 2018 Historic District Review Board Regular Meeting. The motion was unanimously approved.

Chairman Joe Fehrer

Assistant Town Clerk