



## HISTORIC DISTRICT REVIEW BOARD

Regular Meeting  
Cape Charles Civic Center  
May 15, 2018  
6:00 p.m.

At 6:00 p.m., Chairman Joe Fehrer, having established a quorum, called to order the Regular Meeting of the Historic District Review Board (HDRB). In addition to Joe Fehrer, present were Terry Strub, Sandra Salopek, and John Caton. David Gay was not in attendance. Also in attendance were Town Planner Larry DiRe, Assistant Town Clerk Tracy Outten and the applicants. There was one member of the public in attendance.

Chairman Joe Fehrer started the HDRB Regular meeting with a moment of silence and the recitation of the Pledge of Allegiance.

### CONSENT AGENDA:

**Motion made by John Caton, seconded by Terry Strub, to accept the agenda as presented. The motion was unanimously approved.**

The HDRB reviewed the minutes from the April 10, 2018 Work Session and the April 17, 2018 Regular Meeting.

**Motion made by Sandra Salopek, seconded by Terry Strub, to accept the minutes from the April 10, 2018 Work Session and the April 17, 2018 Regular Meeting as presented. The motion was unanimously approved.**

### NEW BUSINESS:

A. *Application for Certificate of Appropriateness for 106 Monroe Avenue – new rear addition screened-in porch.*

Leon Parham, architect, presented the proposed work to be done and added that the concrete would be parged and the roof gabled. Joe Fehrer asked if the ridge line came right underneath of the shed dormer; yes.

**Motion made by John Caton, seconded by Terry Strub, to approve the Application for the Certificate of Appropriateness at 106 Monroe Avenue for a new rear addition screened-in porch on the single-family dwelling as presented. The motion was approved by unanimous vote.**

B. *Application for Certificate of Appropriateness for 231 Randolph Avenue - construction of new single-family dwelling.*

Leon Parham, architect, described the proposed new home as a typical vernacular house. Joe Fehrer asked if the porch would have a railing, no. Joe Fehrer stated the HDRB guidelines said no vinyl but, the town zoning ordinance allowed it.

**Motion made by John Caton, seconded by Terry Strub, to approve the Application for the Certificate of Appropriateness at 231 Randolph Avenue for construction of a new single-family dwelling as presented with an option to use vinyl siding. The motion was approved by unanimous vote.**

C. *Application for Certificate of Appropriateness for 206 Harbor Avenue – new dormer, chimney removal, window addition.*

Jenny Barker, applicant, gave a brief background of her job and home. Joe Fehrer had the applicant show the exact location of where the windows would be replaced. The existing siding would be kept and matched if necessary. Joe Fehrer and Sandra Salopek said the dormer would change the appearance of the house. Jenny Barker explained the dormer would be built on site and not look obtrusive.

**Motion made by Terry Strub, seconded by John Caton, to approve the Application for the Certificate of Appropriateness at 206 Harbor Avenue for a new dormer, a chimney removal, and a window addition on the single-family dwelling. The motion was approved by majority vote with Joe Fehrer opposed.**

**UNFINISHED BUSINESS:**

A. *Application for Certificate of Appropriateness for 608 Jefferson Avenue – picture window removal and placement, rear addition to sun room.*

Paul Dominic, applicant, presented an amended application to the board with new drawings. (Please see attached.)

**Motion made by Sandra Salopek, seconded by Terry Strub, to approve the amended Application for the Certificate of Appropriateness at 608 Jefferson Avenue for the removal of a picture window and replacement and a rear addition to the sunroom on the duplex residential dwelling as presented. The motion was approved by unanimous vote.**

**OTHER BUSINESS:**

A. *Representative to Cape Charles Main Street, Inc. (CCMS, Inc.) (formerly the Community Enhancement Program Board).*

Joe Fehrer agreed to temporarily represent the HDRB on the CCMS, Inc. board. The board decided to ask if David Gay would be willing to serve.

**ANNOUNCEMENTS:**

- Tuesday, June 5, 2018 – Planning Commission Regular meeting - Article VIII language being reviewed so changes could be presented to Town Council.

**Motion made by Joe Fehrer, seconded by Terry Strub, to adjourn the May 15, 2018 Historic District Review Board Regular Meeting at 7:34 p.m. The motion was unanimously approved.**

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Chairman Joe Fehrer

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Assistant Town Clerk

Chimney  
Remains

North

Front  
Door

Select  
Classic  
Rail Kit  
1st-2nd  
floors

Trex  
Rails

Iron Black  
Balusters

All Lumber  
post/frame  
to  
be stained  
to match

36" fiberglass Door  
" side lights

4  
posts  
6" x 6" x 16'

to the  
ground  
on concrete  
footer

Posts  
finished to  
match

house &  
color  
design  
to C. Charles  
Specs

1st-2nd floor Decks will be Trex  
2x8 on 14" center treated framing  
back braces carriage bolts every 32" to house 2x4s

32'  $\frac{1}{4}$ " =



