



HISTORIC DISTRICT REVIEW BOARD

Regular Meeting
Cape Charles Civic Center
July 17, 2018
6:00 p.m.

At 6:00 p.m., Chairman Joe Fehrer, having established a quorum, called to order the Regular Meeting of the Historic District Review Board (HDRB). In addition to Joe Fehrer, present were David Gay, Sandra Salopek, and Terry Strub. John Caton was not in attendance. Also in attendance were Town Planner Larry DiRe, Assistant Town Clerk Tracy Outten and the applicant. There was one member of the public in attendance.

Chairman Joe Fehrer started the HDRB Regular meeting with a moment of silence and the recitation of the Pledge of Allegiance.

CONSENT AGENDA:

Motion made by David Gay, seconded by Terry Strub, to accept the agenda as presented. The motion was unanimously approved.

The HDRB reviewed the minutes from the June 19, 2018 Regular Meeting.

Motion made by Sandra Salopek, seconded by David Gay, to accept the minutes from the June 19, 2018 Regular Meeting as presented. The motion was unanimously approved.

NEW BUSINESS:

A. *Application for Certificate of Appropriateness for 602 Pine Street\tax map #83A1-10-Y – construction of a new single-family dwelling.*

Jim Schneider, contractor, told the board he believed the home fit in with the neighboring houses and did not realize the house plans needed approval from the HDRB. Joe Fehrer asked if the square footage of the proposed home conformed to the lot setbacks; Larry DiRe answered yes. There was some discussion on materials and all were within the guidelines.

Motion made by Sandra Salopek, seconded by Terry Strub, to approve the Application for the Certificate of Appropriateness at 602 Pine Street for new construction of a single-family dwelling as presented. The motion was approved by unanimous vote.

After the application was approved, Jim Schneider asked the board if the thirty day appeal period could be waived so his company could get started on the house foundation footers in order to stay on track with the timeline given to the homeowners. Joe Fehrer referred the question to Larry DiRe. After some discussion, Jim Schneider was given the go ahead to start on the foundation footers.

UNFINISHED BUSINESS:

A. Joe Fehrer asked for an update on the 638 Tazewell Avenue shutter violation. Larry DiRe informed the board that Wendi White, owner, was appealing the HDRB violation to the Board of Zoning Appeals.

OTHER BUSINESS:

A. *August meeting date – potential change to August 14.*

Larry DiRe asked the board if the August 21 meeting could be moved up a week to August 14.

Motion made by Joe Fehrer, seconded by David Gay, to move the HDRB Regular Meeting from August 21, 2018 to August 14, 2018. The motion was approved by unanimous vote.

ANNOUNCEMENTS:

There were no announcements.

Motion made by Joe Fehrer, seconded by Terry Strub, to adjourn the July 17, 2018 Historic District Review Board Regular Meeting at 6:56 p.m. The motion was unanimously approved.

Chairman Joe Fehrer

Assistant Town Clerk