



## HISTORIC DISTRICT REVIEW BOARD

Regular Meeting  
Cape Charles Civic Center  
October 23, 2018  
6:00 p.m.

At 6:00 p.m., Chairman Joe Fehrer, having established a quorum, called to order the Regular Meeting of the Historic District Review Board (HDRB). In addition to Joe Fehrer, present were John Caton, David Gay, Sandra Salopek and Terry Strub. Also in attendance were Town Planner Larry DiRe, Assistant Town Clerk Tracy Outten and the applicants. There were four members of the public in attendance.

Chairman Joe Fehrer started the HDRB Regular meeting with a moment of silence and the recitation of the Pledge of Allegiance.

### CONSENT AGENDA:

**Motion made by Terry Strub, seconded by John Caton, to accept the agenda as amended postponing New Business item 4C until the November HDRB Regular Meeting. The motion was unanimously approved.**

The HDRB reviewed the minutes from the September 18, 2018 Regular Meeting.

**Motion made by Sandra Salopek, seconded by David Gay, to accept the minutes from the September 18, 2018 Regular Meeting as presented. The motion was unanimously approved.**

### NEW BUSINESS:

A. *Application for Certificate of Appropriateness for 505 Monroe Avenue – rear addition on a single-family dwelling.*

Leon Parham, applicant and architect, described the work being proposed to the home. Joe Fehrer asked if the new hardi plank siding had a 6” or 7” exposure how would the window casings be impacted. Leon Parham said all replacement windows would be made to fit casing size. Joe Fehrer reminded the applicant that the board was approving what had been presented and the town planner needed to be informed of any changes.

**Motion made by Sandra Salopek, seconded by John Caton, to approve the Application for the Certificate of Appropriateness at 505 Monroe Avenue for a rear addition and exterior, siding, and porch repairs on the single-family dwelling as presented. The motion was approved by unanimous vote.**

B. *Application for Certificate of Appropriateness for 627 Tazewell Avenue\tax map parcel #83A3-1-337 – new construction of a single-family dwelling.*

Leon Parham, applicant and architect, said this was a new two and a half story typical gable home. David Gay asked if the shutters would work; no, but they were hinged to look real and would be composite. Joe Fehrer informed the applicant the HDRB guidelines stated shutters had to be wood and operable. After some discussion, the board decided to approve the composite shutters with mounted on hinges to be placed only on the front of the home and a material sample needed to be provided to the town planner. Terry Strub stressed the shutters were only approved for the front of the house and the planner needed to be given a material sample.

**Motion made by John Caton, seconded by David Gay, to approve the Application for the Certificate of Appropriateness at 627 Tazewell Avenue for new construction of a single-family**

**dwelling as presented with the stipulation that the shutters were placed only on the front of the house and the town planner be provided a material sample. The motion was approved by unanimous vote.**

C. *Application for Certificate of Appropriateness for 504 Plum Street\tax map parcel #83A1-6-B – new construction of a single-family dwelling.*

Postponed until November 20, 2018 HDRB Regular Meeting.

D. *Application for Certificate of Appropriateness for 500 block of Madison Avenue\tax map parcel #83A3-1-268 – new construction of a single-family dwelling.*

Sean Ingram, applicant and contractor, asked if the board had any questions. Some discussion ensued about porch materials.

**Motion made by Terry Strub, seconded by John Caton, to approve the Application for the Certificate of Appropriateness at 500 block of Madison Avenue\tax map parcel #83A3-1-268 for new construction of a single-family dwelling as submitted. The motion was approved by unanimous vote.**

E. *Application for Certificate of Appropriateness for 603 Pine Street\tax map parcel #83A1-2-11 – new construction of a single-family dwelling.*

Jill Lemery, applicant, explained the new home being proposed. David Gay asked if the house would be built on a slab; no, a parged foundation.

**Motion made by John Caton, seconded by David Gay, to approve the Application for the Certificate of Appropriateness at 603 Pine Street for the new construction of a single-family dwelling as presented. The motion was approved by unanimous vote.**

#### **UNFINISHED BUSINESS:**

A. *Modification to Certificate of Appropriateness for 600 Pine Street – upstairs porch French doors and covered exterior stairs on a single-family dwelling.*

Steve Lang, applicant, explained the modification was needed due to deck issues. Joe Fehrer asked if the roof would be flat and what material would be used. Steve Lang said the roof would be metal to match the replacement roof material on the home.

**Motion made by David Gay, seconded by Terry Strub, to approve the modification for the Certificate of Appropriateness at 600 Pine Street for upstairs porch French doors and a covered exterior stairs on the single-family dwelling as submitted. The motion was approved by unanimous vote.**

#### **OTHER BUSINESS:**

A. *Bay Avenue median strip and Bay Avenue parking.*

Larry DiRe informed the board they had been asked to give an opinion and/or recommendation for the Bay Avenue parking. Joe Fehrer and the other board members agreed that the median strip on Bay Avenue had historical value and needed to be retained and enhanced to be more attractive.

#### **ANNOUNCEMENTS:**

- Larry DiRe gave an update on 123 Peach Street chimney. After a letter had been sent, the owner contacted him and explained the deteriorated state the chimney. The contractor was getting a permit with an attached letter that explained the condition the chimney was in. Joe Fehrer said chimneys are a part of the visual element of these historical homes and would like to speak with the homeowner and contractor. He thought it was important the board stayed consistent and stand their ground when dealing with the removal of chimneys.

- Larry DiRe informed the board of a chimney coming down during the storm at 535 Jefferson Avenue.
- The warehouse by the Cape Charles Brewery had applied for a demo permit.
- Susan Eidam had a question on the porch approval at 603 Pine Street. Larry DiRe answered her question.
- David Gay asked who decided if a sidewalk needed to be put in during new construction; Town Council.
- Paul Grossman said the board needed to be consistent on stop work orders.
- Larry DiRe announced that Zachary Ponds had been hired to be the new Town Planner.
- John Caton informed the board that he would be moving into his new home and tonight would be his last meeting. He said it had been a pleasure working with this board. Joe Fehrer thanked him for his service and congratulated him on his new house.

**Motion made by Joe Fehrer, seconded by Terry Strub, to adjourn the October 23, 2018 Historic District Review Board Regular Meeting at 7:23 p.m. The motion was unanimously approved.**

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Chairman Joe Fehrer

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Assistant Town Clerk