

July 4, 2018

Greetings all,

This is the second part of the department weekly activity report and includes those departments most involved with or impacted by the lead-up to July 4th events. In no particular order:

Police

- Town police staffing levels were sufficient with all officers serving their normal shift, or shift with approved overtime.
- Several instances of motorists (road vehicles and golf carts) intruding into the no parking areas and/or moving cones to gain access to no parking areas.
- Throughout the day the police resources were centered along Bay Avenue due to the large number of people concentrated there.
- After the end of the fireworks show police directed vehicles to exit town by the newly re-opened Route 642 road, very few vehicles exited that way.

Code enforcement\fire

- Pyrotechnics firm showed up with fewer assistant staff members than were contracted.
- There was a certified pyrotechnics operator on site at all times.
- A representative from Bayshore Concrete\Skanska was on-site throughout the day.
- Staff thanked Bayshore Concrete for the use of their facility as the fireworks launch site.
- At approximately 6:40 July 4th evening there was a premature and unintended firing of some of the fireworks scheduled for the finale.
- Phone call to interim town manager informing about incident above.
- Fire department was on-site during this incident above and responded to minor fires on site.

Public works

- Set up and Thursday morning breakdown of Bay Avenue and along the Mason Avenue parade route.
- Emptied trash cans and provided overall maintenance along Bay Avenue and Mason Avenue throughout the day.
- Assisted recreation director as requested throughout the day.

Recreation

- Contractor supplying portable toilets did not provide a maintenance attendant, so that function fell to town staff throughout the day.
- Several food vendors, including at least two who have participated in past years, spoken to about rules violations including parking and discharge of food waste water.
- Coordinated all scheduled events and activities with volunteers.
- Kept in contact throughout the day with town public works and public safety staff.
- Informed the interim town manager of the premature pyrotechnics firing in real time.

Harbor (less directly involved but a venue for watching firework and assisting visiting boaters)

- Another successful Week 66 transient boaters hailed the Town Harbor this past week (Mon-Mon). This past weekend evening storms and winds to 50+ MPH effected some

transient vessels causing a few cancelations. Sailing, cruising and fishing boats used the facilities to visit this great Town of Cape Charles.

- All slips over 20 foot are rented either by commercial vessels or seasonal and annual customers. As soon as a commercial vessel leaves we booking for monthly and quarterly customers.
- All seasonal helpers are back in full swing. Lots of great feedback from boater around the docks.
- Reinstalled 2nd No Wake Buoy with new HD chain in harbor basin due to boat running on and breaking chain. This buoy is adjacent to 2 additional Danger Buoys on west side of basin entrance marking the shoal in front of Coast Guard seawall.
- Crab season is maintaining. Approximately 15 workboats were here for summer crab season, several large inner harbor slips are booked for time frame. All Maryland crabbers have returned home and some will return this fall.
- Shanty parking lot is being maintained by public works. We are working on stone prices for crush n run or 67 stone in the shells for durability and longevity which will be easier to maintain and more cost effective.
- Working with town grounds maintenance contractor to maintain grounds and mulch throughout Harbor, BMP and Shanty parking lot areas. Work in progress.
- Stats on projected transient boaters and nightly dock fees and fuel total in gallons based on 6-year history during period **May & June:**
 - 2018 \$38,229-night dock fees, 35,079.74 fuels in quantity
 - 2017 \$37,068-night dock fees, 30,825.02 fuels in quantity
 - 2016 \$31,900-night dock fees, 36,346.95 fuels in quantity
 - 2015 \$35,905-night dock fees, 44,043.60 fuels in quantity
 - 2014 \$31,575-night dock fees, 44,681.44 fuels in quantity
 - 2013 \$25,902-night dock fees, 45,161.10 fuels in quantity
- Note: 2016 dockage low due to the "Dockage fees account" used as all dock fee for this time frame. Diesel fuel sales past 3 years are down due to off crab season. New and other fueling destinations in Cape Charles.
- Antique Car Show, the first annual event was successful. 40 cars from 1933 Ford Coupe to 2016 Corvette Stingray were on display. Looking forward to next year to build on the event and bring cars from the Mid-Atlantic area to show off the rides. Plans are to move to end of July or possibly 1st weekend in August during festival weekend.

Maintenance/Repairs:

- The harbor staff is currently working on dock/facility maintenance projects. Focusing on new projects for physical year.
- The staff is currently working to complete the laundry facility, **WORK IN PROGRESS!**
- General maintenance being performed on all docks.