

**Cape Charles Memorial Library
201 Mason Avenue
Board of Trustees Meeting
Wednesday, February 13, 2019
5 -6 PM**

1. Call to Order
2. Public Comments
3. Endorsement of the Agenda
4. Approval of the January 2019 Minutes
5. Old Business
 - 100th Anniversary Year Events Update
 - Scholarship
6. New Business
 - Monthly Report and Statistics
New model Discussion: Back up for Secretary and Chairperson
Positions- Cathy Fox has agreed to be Chairperson back-up.
7. Parting Shots
8. Adjournment

MISSION STATEMENT

The mission of the Cape Charles Memorial Library is to inspire lifelong learning, advance knowledge and strengthen our community.

Please email karen.mahaffy3@gmail.com if you will be unable to attend this
February 13, 2019, meeting

CAPE CHARLES MEMORIAL LIBRARY

**BOARD OF TRUSTEES MEETING
JANUARY 9, 2019**

The regular monthly meeting of the Cape Charles Memorial Library Board of Trustees was called to order by the Chairman, Karen Mahaffy, at 5 pm. Board members present were, Chris Bannon, Diane Davis, Cathy Fox, Roger Moyer and Ann Rutledge. Also present Larry DiRe, Town Manager.

Public comments by Roger Moyer noted a beautiful sunset this evening.

The agenda was approved by Diane Davis, seconded by Chris Bannon.

The minutes were approved with corrections by Diane Davis, seconded by Roger Moyer.

Old Business

Update on Odor Concern

Larry DiRe consulted with Ted Newberry of Virginia Foundations. This meeting revealed that the sump pit needs to be replaced, a \$9,600 repair cost. There is a serious moisture problem in the basement. Previous bricks that were sealed are now weeping. The moisture studies revealed no mold from the basement. The odor is coming from sewage gas which is methane based. Mr. Newberry suggested calling a plumber. There was a blanket recommendation to make the sump pit repair and call Ben Franklin plumbing to fix the odor. It was also recommended that after the plumbing works, the carpets should be cleaned. Larry DiRe was thanked for his efforts.

100th Anniversary Year Events Update

Roger Moyer reported that the December 7th children's event at the library went well with 225 people in attendance. The next segment is the celebration Fridays on the second Friday of each month. Jeanette Treadmill Darnell will be the next speaker event on Friday, January 11th. Roger reported that Peggy and Carolyn have done a great job.

Jen Lewis is working with school counselors on the scholarship for the essay contest. \$25 gift certificates will be awarded for winners on February 17th at 3 pm during the movie viewing of the "Magnificent Ambersons."

The committee is still working on the Governors visit for the June event and will check on Bloxom's and Lewis's availability for this event as well.

Scholarship

Diane Davis will head the scholarship committee again this year. The award is set for \$2,000. The committee will ask the Friends for \$3,000.

New Business

Monthly Report

Ann reported that all numbers are up. Councilman Paul Grossman suggested a monthly statistic report. Ann spoke with Larry DiRe about adding Sharon Silvey full time. She also spoke with Larry about making the kitchen area into a conference room.

New Model Discussion

Karen Mahaffy discussed having a backup for the Chairman and secretary position on the board. After some discussion, the Board decided to add this item to the next Board meeting agenda.

Parting Shots

Cathy mentioned better board engagement.

Roger asked the Board to come to the 100th anniversary events.

At 6:01 pm, as time was of the essence, Diane Davis moved to adjourn the meeting, seconded by Chris Bannon.

Respectfully submitted

Karen Mahaffy, Chairman

Cathy Fox, Member