

**Cape Charles Memorial Library
Combined Board of Trustees and Friends of CCML Meeting
201 Mason Avenue
Wednesday, April 10, 2019
4:45 – 5:45 PM**

- 1. Call to Order: Friends and Board**

- 2. Public Comments**

- 3. Endorsement of the Agenda: Friends and Board**

- 4. Approval of the Minutes:** *Friends March 4 Minutes*
Board Meeting of March 13 minutes

- 5. Old Business: Friends –** *Quick Financial Report*
Quick Update on Teas

- 6. Old Business: Board and Friends -** *100th Anniversary Committee*

- 7. New Business: Friends –** *Increasing membership*

- 8. New Business: Board –** *Monthly Report and Statistics*

- 9. Discussion:** - *The Future of our Library*

- 10. Parting Shots / Walk-Ins**
 - *Format for the September 11 Combined Meeting*

- 11. Adjournment**

Friends next meeting: May 6, 2019 Bay Creek Beach Club

Board's next meeting: May 15, 2019 CCML

**Cape Charles Memorial Library
Board of Trustees Meeting
201 Mason Avenue
Cape Charles, Virginia
Wednesday, February 13, 2019
5 PM**

Board Members Present: Chris Bannon, Dianne Davis, Cathy Fox, Roger Moyer, Ellen O'Brien, Ann Rutledge, and Nancy Vest.

Our Chairman, Karen Mahaffy, was unable to attend. Cathy Fox volunteered to serve as Chair and called the Board meeting to order.

There were no public comments. The Agenda was presented and approved.

The January CCML Board meeting minutes were presented, corrected, and approved.

Old Business:

Events for the 100th Anniversary of the Library are going well. Roger Moyer reported that the speakers have been very good. The Town Wide Reading event and discussion were deemed positive and successful. Mr. Moyer stated that the Friends of the C. C. Memorial Library and the Library Board have been working together on the Anniversary Events in a very cooperative and positive way. On Celebration Friday, March 8, Etta Kay Pruitt will share her memories about growing up in Cape Charles. This event will be held at the Library. The Friends of the Cape Charles Memorial Library will host a 100th Anniversary Tea on Friday, March 24. The Tea will be held at the Cape Charles Christian School and the speakers will focus on the "Culinary Traditions of the Eastern Shore". This event is predicted to be very popular and Mr. Moyer suggested that those who wish to attend get their tickets early. A full schedule of events will be included with these minutes.

Students from Kiptopeake Elementary School and the Cape Charles Christian School submitted entries for the Anniversary Essay Contest entitled "What Does the Library Mean to You?" Bobby Harmon and Jen Lewis read each of the forty essays and served as judges. There were two winners for grades 3-4 and two for grades 5-6. The Board is very grateful for the work of the students and the judges.

Mr. Moyer stated that he would like the Board to be intrinsically involved in the Anniversary events. The movie version of *The Magnificent Ambersons* will be shown at the Palace Theatre on Sunday, February 17. The Palace will sell beer and wine for the event and the Anniversary Committee will provide free popcorn.

New Business:

One of the student essays for the Anniversary Essay Contest focused on overdue fines for library books. There was discussion on fines and how to encourage children and adults to read and use the library versus the importance of returning books so that they could be shared by others. The Board decided that there was a need for further study and discussion on this issue.

Librarian Ann Rutledge stated that circulation is up. She was very pleased with the interest in the visit with Deborah Alsko, the “Backpack Storyteller,” and is excited about the program on Francis Bibbins Latimer that will be presented by Bobby Harmon on February 22. The Board is very appreciative of Bobby’s work on this presentation.

Dianne Davis stated that information on the Library Board Scholarship has been delivered to Northampton High School. Wednesday, March 6, 2019, is Scholarship Day at the school. The scholarship applications are due in April.

The Board is grateful to Town Manager Larry DiRe for his interest and input into issues with the Library building. Ann Rutledge reported that the “Invitation to Bid” on repairs to our building’s back wall has gone out, a new sump pump will be installed next week, and workers from Ben Franklin Plumbing discovered that three drains in the building are stopped up. The upstairs kitchen/office is being renovated in order to create an area for tutoring. Roger Moyer suggested that we write to the Town Manager to thank him for his help with these building issues.

Ann reminded Board members that the Eastern Shore Public Library is trying to obtain donations for the “Eastern Shore Room” that is being created for their new building in Parksley.

With the recent absences of the Secretary and the Chairperson it was suggested that a formal back-up for each position be designated. Roger Moyer nominated Cathy Fox to serve as Vice Chair of the Board. Chris Bannon agreed to serve as Associate Secretary. The Board agreed with these designations and thanked everyone involved.

Chris Bannon noted that the Friends of the Cape Charles Memorial Library will be scheduling fewer events in the coming year. He suggested that the Library Board work to present some future programs for the public. Roger Moyer recommended that we wait until the 100th Anniversary events are finished to begin this planning. He also suggested that we appoint a committee to work on creating this program series. The Board agreed to try to begin Library programs for adults in September. A program on IRS scams was offered as one suggestion.

Parting Shots:

Nancy Vest expressed a desire for the Board to work on ways to make the Library more inviting to all citizens.

At 6:07 PM the meeting was adjourned.

Vice Chair Cathy Fox

Secretary Nancy Daniel Vest