

**Cape Charles Memorial Library**  
**Combined Board of Trustees and Friends of CCML Dinner Meeting**  
**St. Charles Catholic Church Parish Hall. 550 Tazewell Ave, Cape Charles, VA**  
**Wednesday, September 11, 2019**  
**5:00 – 6:00 PM**

1. **Call to Order: Friends and Board**
  
2. **Public Comments**
  
3. **Endorsement of the Agenda: Friends and Board**
  
4. **Approval of the Minutes: Friends August 5 Minutes**  
***CCML Board Meeting of August 14 Minutes***
  
5. **Old Business: Friends – Quick Financial Report**  
***Future of Book Sales***
  
6. **Old Business: Board - Sept 25<sup>th</sup> Document Review Committee – Bay Creek Beach Club - 5PM**
  
7. **New Business: Friends – Technology for All Ages**
  
8. **New Business: Board :**
  - **Monthly Report and Statistics**
  - **Presentation of our Current library Programs**
  - **Northampton Homecoming Parade –Library to participate using Golf cart**
  - **Library Electronic Resources- CCML and Eastern Shore Library System**
  - **Town Wide Read and Movie**
  
9. **Discussion: - *Future: IT and bringing the Library into the 21 st century.***
  
10. **Parting Shots / Walk-Ins**
  
11. **Adjournment**

Friends next meeting: Oct 7, 2019 Bay Creek Beach Club CCML Board's next meeting: Oct.9, 2019 Library

**CAPE CHARLES MEMORIAL LIBRARY**  
**201 Mason Avenue**  
**Board of Trustees Meeting**  
**Wednesday, July 10, 2019**

The regular monthly meeting of the Cape Charles Memorial Library Board of Trustees was called to order by the Chairperson Karen Mahaffy, at 5:02 p.m. Board members present were: Chris Bannon, Dianne Davis, Cathy Fox, Ellen O'Brien, and Nancy Vest. Also in attendance were Library Director, Ann Rutledge, and Town Manager Larry DiRe

**Public Comments:** There were no comments from the public.

**Approval of the Agenda:** A motion to approve the Board Agenda was made by Dianne Davis. It was seconded by Chris Bannon, and then approved by the Board

**Approval of the June 12 Minutes:** Motion to approve by Dianne Davis. Second by Chris Bannon. The minutes were then approved by the Board.

**Old Business**

**The Plaque** Town Manager Larry DiRe presented written and verbal information concerning the plaque dedicated to white and colored soldiers who fought and died in World War I. Some of the points presented include:

- The Plaque does not constitute a monument of memorial
- The Library is not considered a "public square"
- The Plaque can move with the Library when the Library moves
- The Plaque is part of the library. It belongs to the Library
- The question was raised: Can the Plaque be moved within the Library? To this question the Town Manger answered YES

A discussion ensued concerning what to do with the Plaque. There was a concern for not hiding it. There was also a concern for a small explanatory plaque to be placed next to it giving some background information about it.

Roger Moyer made the suggestion that the Board think about what to do with the plaque and bring the item up at the August meeting. There was general agreement regarding this proposal.

**100<sup>th</sup> Anniversary Wrap-up** Roger Moyer indicated that the June 22<sup>nd</sup> Picnic in the Park was very successful. There were face painters from Northampton High School. The Almshouse Jazz Workshop provided great music for the event. Ellen O'Brien had some wonderful games and races for kids. A Magician entertained the children and adults. Cathy Fox was the emcee that kept things moving.

The afternoon wound down with a Proclamation by Virginia Governor Ralph Northam concerning the Library's 100<sup>th</sup> Anniversary which was read by Mayor Smitty Dize.

Quiltmaker Julia Helberg pulled the winning quilt raffle ticket that had been purchased by Linda Pautz.

The last event was Cake and Ice Cream for EVERYONE in attendance.

**Bylaws and Trustees Handbook** Chairperson Mahaffy introduced the Library Board's Bylaws and indicated that copies would be made for members. She also indicated that a Trustees Handbook will be coming in September of 2019.

### **New Business**

**Summer Program Expenditures** Library Director Rutledge indicated that there are numerous requests for funding summer programs. She had already informed the Friends of the Cape Charles Memorial Library at their meeting two days prior to today's Library Board meeting. As part of the process there were five forms that needed to be signed by the Library Board Chair to move the funding along. Nancy Vest made the motion that this funding be approved. It was seconded by Chris Bannon and approved by acclamation.

**Monthly Report and Statistics** Director Rutledge talked about all the programs that are being done this summer. There are many programs within the Library itself. There are also programs such as the **Owl Prowl** which will take place within the Cape Charles community. Although there was no official Board action taken, it is envisioned that these summer offerings will have a great impact.

**The Secretary Position** After some discussion it was agreed that the position of Secretary will be filled on a month-by-month basis. Cathy Fox volunteered for August. Roger Moyer volunteered for September.

**Parting Shots** The Board would like more information about the terms of Board members and how and when new members are chosen.

**Adjournment** Dianne Davis made the motion that the meeting be adjourned. Cathy Fox seconded the motion. The meeting adjourned at   6   p.m.

Sincerely submitted

Karen Mahaffy, Chairperson

Roger Moyer, Acting Secretary