



PLANNING COMMISSION
Comprehensive Plan Public Input Session
Cape Charles Civic Center
November 22, 2014
10:00 a.m.

At 10:00 a.m. Chairman Dennis McCoy, having established a quorum, called to order the first Comprehensive Plan Public Input Session. In addition to Chairman McCoy, present were Commissioners Dan Burke, Joan Natali, Bill Stramm, and Mike Strub. Commissioner Andy Buchholz arrived at 10:08 a.m. Commissioner Sandra Salopek was not in attendance. Also in attendance were Town Clerk Libby Hume and Ms. Elaine Meil, Executive Director of the Accomack-Northampton Planning District Commission. There were no members of the public in attendance.

Dennis McCoy announced that the purpose of today's meeting was to obtain public input regarding the proposed Comprehensive Plan Update.

There were no members of the public in attendance nor any written comments submitted prior to the meeting.

GENERAL DISCUSSION

- Notice of the Public Input Session was placed on the Town's website under Agendas and on the Planning and Zoning Department's Comprehensive Plan Review page, in the November issue of the Gazette, included in the e-Notifications through the website, and posted in the kiosk outside the Town Hall, the bulletin board in the Town Hall foyer, and in the Town Clerk's office. The agenda packets were also emailed to the citizens on the Planning Commission FOIA distribution list. The notice for the December 2, 2014 Public Input Session would also be included as a news item on the Town's website.
- Graphs and other pertinent data would be added to the updated Comprehensive Plan under Appendices.
- There was some discussion regarding submittal of the updated Comprehensive Plan to other agencies. Ms. Meil stated that the only requirement was submittal to VDOT.
- There was a brief question and answer period regarding aquifers.
- The Commissioners reviewed the anticipated timeline for the remainder of the Comprehensive Plan Review.
 - The second public input session was scheduled for Tuesday, December 2, 2014, at 6:00 p.m.
 - Tuesday, January 6, 2015, at 6:00 p.m., the Commission would review the public comments and tentatively finalize the plan.
 - There was some discussion regarding a possible joint meeting with the Town Council to review the proposed Comprehensive Plan Update and possibly schedule a joint public hearing.

Motion made by Dan Burke, seconded by Mike Strub, to adjourn the Planning Commission Comprehensive Plan Public Input Session. The motion was approved by unanimous vote.

Chairman Dennis McCoy

Town Clerk