



Cape Charles Gazette

Publication Date: February 15, 2013

We hope that you will enjoy reading the Cape Charles Gazette which is the electronic newsletter published from time to time by the Town Manager on behalf of the municipal government of the Town of Cape Charles. The Gazette provides a variety of information that we believe will be useful to the citizens and businesses of Cape Charles as well as those who plan to travel to Cape Charles or have any interest in our Town or the Town's government. The Gazette provides information on actions being undertaken or being considered by the Town government, upcoming activities in the Town, important public safety and security issues and emergency announcements.

We welcome your responses which may be sent to gazette@capecharles.org, by regular mail to 2 Plum Street, Cape Charles, VA 23310 or by calling (757) 331-3259.

We also encourage you to visit the Town's website at www.capecharles.org where you will find up-to-date information about the operation of the Town government.



CAPE CHARLES MEMORIAL LIBRARY TEMPORARY CHANGE IN HOURS



Due to the loss of the hearing/air system in the Cape Charles Memorial Library, the Library will be closing at 5:00 PM on Thursdays and will be closed on Saturdays for approximately the next 2 weeks. Upon replacement of the heating system, the Library will return to its regular hours. We expect the new system to be installed by the end of February.

EMAIL CONTACTS:

- [Mayor](#)
- [Town Council](#)
- [Town Manager](#)
- [Treasurer](#)
- [Town Clerk](#)
- [Code Enforcement](#)
- [Town Planner](#)
- [Public Works/Utilities](#)
- [Harbor](#)
- [Library](#)
- [Police](#)
- [Recreation](#)
- [Newsletter Feedback](#)

SMOKE ALARMS/SMOKE DETECTORS



Smoke Alarms/Smoke Detectors are one of the most important life safety features that you can have in your home. The presence of these in homes has proven that it can save your life should a fire occur. According to the National Fire Protection Association, almost two-thirds of home fire deaths resulted from fires in structures without working smoke alarms. A working smoke alarm significantly increases your chances of surviving a deadly home fire.

Please [click here](#) to learn how to keep you and your family safe should that catastrophic event occur.

If you have any questions regarding your smoke detectors or are unsure if they are in proper working condition, you may contact Code Official Jeb Brady at 331-3259 x22.



Please join the
Friends of the Cape Charles Memorial Library
at the New Cape Charles Memorial Library
Pre-Opening Gala Fundraiser
on Saturday, February 23, 2013
from 6:00 PM – 8:00 PM.

The event is being held at the new Library building at
201 Mason Avenue.

Please come support the new Library!

**The New
Cape Charles
Memorial Library
Pre-Opening
Gala Fundraiser**

Join the
Friends of the Library
On Saturday,
February 23, 2013
6 p.m. to 8 p.m.
201 Mason Avenue

Music, Heavy Hors d'oeuvres,
Cash bar

Tickets: \$25 per person
or \$40 per couple
Available at Sullivan's, Dayfield's
or call 331-4884



CODE ENFORCEMENT

Jeb Brady, Code Official, reported the following:

- 28 Erosion & Sedimentation (E&S) Control inspections, 16 building inspections, 1 zoning clearance, and 4 courtesy residential inspections were performed in January. 1 commercial plan review for addition and renovation of a structure on Mason Avenue was performed.
- The structural engineering report regarding the condition of the Fishing Pier post Hurricane Sandy has been received and will be used to provide information to FEMA. He is hopeful that FEMA will assist the Town in replacing the old section of the pier.
 - The Town Council has opted to perform a temporary repair of damages to the fishing pier caused by Hurricane Sandy in order to get it reopened before spring. The work is expected to commence over the next 2 weeks.
- The Code Enforcement office has had the ability to accept credit card payments for about a month and the credit card payment option has been well received by many contractors and they have thanked the Town for making it more convenient to pay the fees.
- Jeb continues with efforts to get all the short and long term rental properties in the Historic District in compliance.
- Jeb and the Finance Department continue to work together regarding business licenses. All contractors must have a Cape Charles business license prior to issuance of any permits.
- Work on the repairs/improvements has been progressing at the new library building. All the Exit and Emergency lights have been installed and are in operation. The ADA compliant bathroom upgrade is in progress and should be completed by the end of the week. The new rear door should be delivered and installed within the next week. The carpet is being ordered this week.

TOWN HARBOR—VA CLEAN MARINA

Smitty Dize, Harbor Master, reported the following:

- The winter fuel dock hours through February are 8:00 AM – 3:30 PM Monday - Friday, closed Saturday and Sunday. Customers with fuel cards can access the fuel dock at any time, day or night.
- Staff is working on general maintenance around the Harbor in preparation for the spring season.
- **Harbor Redevelopment:** Over the past several years, the Town of Cape Charles has made great strides in improving the Harbor including new slips, bath house facilities, new fuel pumps, 2 offshore breakwaters, new bulkhead, a boardwalk with benches and lighting, new water main, upgraded parking areas and much more. The Town leased properties on the south side of the Harbor to South Port Investors, LLC for a new haul out facility and dry storage. Land on the western end of the Harbor was leased to The Hungry Crab, LLC which built The Shanty Seafood Restaurant. An easement was also granted to the Virginia Waterman's Memorial of the Eastern Shore at the turn of the parking area near The Shanty. Portions of the redevelopment was made possible through grants such as the Virginia Port Authority's Aid to Local Ports Program, and the Boating Infrastructure Grant which is funded by the U.S. Fish and Wildlife Service and administered by the Virginia Department of Health. We are currently exploring all options to protect the Harbor. One option is a floating breakwater system which is similar to our current system but will be wider and much deeper. We will keep you posted as the project progresses.
- The **6th Annual Blessing of the Fleet** has been scheduled for 4/5/13 at 5:30 PM. This year's Master of Ceremonies is Mr. Ed Lewis, President of the Virginia Waterman's Memorial of the Eastern Shore. Each year, on the first Friday after Easter, the Town of Cape Charles hosts its Annual Blessing of the Fleet to pay our respects to those who lost their lives at sea and to celebrate those who still provide great local seafood. Last year, the United States Naval Vessel PC Zephyr, which is 170' in length, sailed in for the event. This event also benefits the Cape Charles Volunteer Fire Company with all proceeds from food and beverage sales going to them. We also have the famous Biggest Jimmy Contest where each commercial vessel enters 2 of their biggest jimmies (male crabs) and the top 2 win cash prizes. The crabs get raffled off later in the night. Most of the crabs are between 7" – 9" from point to point and the proceeds go to a charitable organization. If you or your organization would like to sponsor the wreath, please contact Smitty at 331-2357. For a listing of all the Town's planned events, please visit www.capecharles.org/Events.htm.
- **FYI** – 64,080 lbs. of crabs and 67,720 lbs. of horse shoe crabs were brought into the Harbor during the month of January.
- **Save the Dates:**
 - **2013 Clam Slam & 3rd Annual Boat Docking Contest** – 8/3/13 – 8/4/13. [Click here](#) to be a sponsor for the Cape Charles Clam Slam.
- Follow the **Cape Charles Town Harbor** on Facebook by [clicking here!](#)

RECREATION DEPARTMENT

Jen Lewis, Community Events / Recreational Coordinator, reported the following:

- **Committee/Organization Updates:**
 - **ESVAFestivals** met on 1/8. A letter has been submitted to the Town of Cape Charles requesting allocation of funds for the Birding Festival.
 - On 1/15, a meeting was held regarding the **Eastern Shore Birding and Wildlife Festival**. Jen will be coordinating with the Cape Charles Fire Company, St. Charles Parish Hall and Trinity United Methodist Church for use of their facilities. Jen will also have a table with children's activities during the event.



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RECREATION DEPARTMENT (CONTINUED)

- The **Northampton County Chamber of Commerce** met on 1/9.
 - The Chamber is interested in holding 1 summer party in Cape Charles. Jen will work with the Chamber to accommodate this request.
 - The **Citizen of the Year Award Ceremony** will be held on 2/22 at the **Palace Theatre**.
 - A report on the **Holiday Sampler Tour** was given by Nan Bennett and everyone was happy with the Cape Charles location.
 - Jen will be working a children's table at the **Inaugural Fire House Chili Cook-Off** which is scheduled for 3/10 from 3PM – 6PM at the Northampton Fire & Rescue in Nassawadox. Admission is \$5 per person. Kids under 12 are free. Jen has tickets for sale.
- An internal meeting was held to start the planning for the 2013 4th of July celebration. Jen will be reaching out to citizens to volunteer for various events. Updates will be provided as they become available.
- The **Community Needs Advisory Committee** met on 1/15. A list was compiled of possible committee members. 4 members will be added to the committee making a total of 7 members. A survey will be developed to get input from citizens on the importance of existing programs and get ideas for possible future programs.
- **New Roots Youth Garden** met on 1/22 to discuss the results of the strategic planning session held a few months ago. Jen will be working with the group on a garden camp and events.
- **Tall Ships at Cape Charles** met on 1/24. Jen will again be in charge of the children's section. A call for volunteers will come in the near future.
- The **Clam Slam** committee met on 1/29. Jen will be running the cork races and the corn hole contest.
- **Programs:**
 - **Arts & Crafts** attendance for January:
 - 1/2 – 6 were in attendance for dragon scratch-offs.
 - 1/9 – 6 in attendance for sand art.
 - 1/16 – 6 in attendance to make popsicle stick airplanes.
 - 1/23 – 6 in attendance for misc. projects.
 - 1/30 – 4 in attendance for misc. projects.
 - Jen called Bingo at **Heritage Acres** on 1/31.
 - On 2/9, a Valentine's Party, sponsored by the Town of Cape Charles Recreation Program. Kids of all ages decorated cupcakes and made Valentines for that special someone. Jen would like to thank the parents for all the generous donations of cupcakes, brownies and cookies. Also a special thank you to St. Charles Catholic Church for the use of the Parish Hall for this event.



- **Upcoming Events:**
 - 2/16: Girls Scouts will be selling cookies in Cape Charles.
 - 2/22: Northampton County Chamber of Commerce Citizen of the Year Awards.
 - 3/19: CPR Classes will be offered again beginning at 1:00 PM. Cost is \$40. Space is limited so call or email Jen at 737-331-3259 x18 or reccoordinator@capecharles.org. Location to be determined.
 - Arts & Crafts are held every Wednesday at 4:00 PM.
- **Please drop off your old printer ink cartridges and old cell phones to Jen so she can submit them to The Funding Factory for recreational equipment!** Using points from The Funding Factory, Jen can order equipment at no cost to the Town. Please [click here](#) for more information.
- For a complete listing of events, please check the [Town's website](#) frequently for updates to our quickly growing Schedule of Events.
- If you are interested in holding an event at Central Park or the Beach, please complete the appropriate Use of Facility application and submit it to [Jen Lewis!](#) [Use of Facility Application – Central Park](#) / [Use of Facility Application – Other Areas](#).
 - If you are interested in holding your event at the Cape Charles Harbor, please complete the [Use of Facility Application – Cape Charles Harbor](#) and submit it to [Harbor Master Smitty Dize](#).



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CAPE CHARLES MEMORIAL LIBRARY

Ann Rutledge, Librarian, reported the following:

- During the month of January, a total of 27 children and caregivers attended the **Toddler/Preschool Storytime** which is held on Thursdays at 10:30 AM. A total of 37 children attended the **Arts & Crafts** programs held on Wednesdays at 4:00 PM.
- One of our Library patrons who is moving out of the country gave the Library a fish tank with 5 goldfish. Stop by and see our new fish and the book display about aquariums and fish.
- The displays for January were books celebrating the New Year, with suggestions for new activities. We also have the newest Fodor travel books available for your next trip.
- January has been slower than usual due to the bad weather and staff was able to take the time to continue to review their collection and discard materials that are out of date of seldom used in preparation for the move. We have also had volunteers reading the shelves to insure that the materials are in good order for the move.
- The **Friends of the Cape Charles Memorial Library** has scheduled **The New Cape Charles Memorial Library Pre-Opening Gala Fundraiser** on Saturday, 2/23 from 6PM – 8PM. \$25 per person / \$40 per couple and are available at Rayfield's and Sullivan's Office Supply. [FLYER](#)
- The big question this past month was "When is the Library going to move?" The target date is the first of April. In response to all of the interest and curiosity, we have been posting pictures of the work being done to the new library building on the Library's Facebook page.
- For additional information about Library programs and library-related information, check out the Cape Charles Memorial Library on Facebook by [clicking here!](#)
- The **Friends of the Cape Charles Memorial Library** also has a Facebook page. You can follow them by [clicking here](#).
- The **Friends of the Cape Charles Memorial Library** now has their own website where you can find information about the Library and the Friends' efforts to support the Library programs. Please visit the site to learn how you can also help the Friends in their mission!
<http://friendscapecharleslibrary.com/>

TOWN CLERK

Libby Hume, Town Clerk, reported the following information:

- **Upcoming Meetings:**
 - Tuesday, February 19, 2013:
Historic District Review Board Meeting, starting at 4:30 PM at the Town Hall. [AGENDA](#)
 - Thursday, February 21, 2013:
Town Council Regular Meeting starting at 6:00 PM at the St. Charles Parish Hall. [Regular Meeting Agenda-part 1](#) / [Regular Meeting Agenda-part 2](#)
 - Thursday, February 28, 2013:
Cape Charles Town Council Budget Retreat (*rescheduled from 2/8/13*), Noon – 6:00 PM at the Town Hall.
 - Tuesday, March 5, 2013:
Planning Commission Regular Meeting, 6:00 PM at the Town Hall.
 - Thursday, March 7, 2013:
Cape Charles Town Council Work Session, 6:00 PM at the Town Hall.
 - Thursday, March 14, 2013:
Cape Charles Town Council Budget Work Session, 6:00 PM at the Town Hall.
- **The Town offices will be closed on Monday, February 18, 2013, in observance of Presidents' Day.**
- If you are interested in serving on any of the Town's boards or Planning Commission, please complete the [Cape Charles Boards & Commission Application](#) and return it to Libby Hume at the Town Hall or send by email to clerk@capecharles.org. Please [click here](#) for information on the various Boards and Commission.

POLICE DEPARTMENT

Sambo Brown, Chief of Police, reported the following information:

- The law enforcement statistics for the month of January:
 - 31 calls for service within Cape Charles were received.
 - 7 calls for service outside of Cape Charles were received.
 - No arrests were made.
 - 11 traffic summonses and 2 traffic warnings were issued.
 - 1 parking ticket was issued.
 - 0 calls were received to assist Fire & Rescue.
 - 7 calls were received to assist the Northampton County Sheriff's Office.
 - 0 calls were received to assist the Virginia State Police or other local police departments.



PLANNING DEPARTMENT

Tom Bonadeo, Town Planner, reported the following:

- The **Historic District Review Board** did not meet in January. The Board is scheduled to meet on 2/19 and will be reviewing a training plan. On-site training is planned for the April, May and June meetings.
- The **Planning Commission** met on 2/5 and reviewed the following:
 - The Commission completed the first phase of its review of the Harbor District density, especially in relation to Mason Avenue. The Commission has recommendations for using Floor Area Ratio as the measure of density in the Harbor District and is presenting a letter to Council requesting moving forward with ordinance modification.
 - The Commissioners reviewed the Historic District Guidelines flow chart for application process. This flow chart shows that only denied applications can be appealed. The zoning ordinance is more liberal than the Guidelines. Staff will work on new working with legal input and continue to work with the Commission to modify the ordinance to be in line with the guidelines.
 - The Commissioners will continue their work on the sign ordinance in March.
- **South Port Investors, LLC** has submitted a revised application for Harbor Area Review. Tom is working to set a date for the **Harbor Area Review Board** to meet to review the application.
- Tom reported 3 items to the Army Corps of Engineers as a result of storm damage from Hurricane Sandy. The need for an emergency survey of the channel due to storm shoaling, additional stone required to prevent overtopping of the jetty and repair of the rock revetment along the north shore of the harbor (federal project). The Town continues to provide additional information to the Corps on these project as well as FEMA for the Beach Replenishment and other storm related damage.
- Tom is working with the new owners of Aqua and the former Bay Creek Marina area on future plans. Continued operation of the restaurant, wedding business and marina is scheduled for early spring start up and some additions to improve Aqua and the wedding business are expected.
- Tom has also been involved in the construction projects for the new library regarding the ADA bathroom, new carpeting, new rear door, emergency lights, library shelving, painting, the fundraising event and other volunteer work.

PUBLIC UTILITIES

Dave Fauber, Director of Public Utilities, reported the following information:

- Personnel:
 - Thomas Stratton is still out due to illness and is expected to be out until later this month.
 - Scottie Neville, former Water Plant employee, is still working on a temporary part-time basis until Thomas is able to return to work.
- Projects in progress include:
 - Inflow and Infiltration Project and Consent Order from the State Water Control Board:
 - Flow data is being collected in the sewer system looking for sources of inflow and infiltration. The flow meter is currently in the Plum Street basis at the intersection of Madison Avenue and Nectarine Street.
 - Vinyl inserts have been installed under all manhole covers to help prevent storm water inflow through the holes and edges of the lids.
 - The final grading of the polishing pond for the old wastewater treatment plant (WWTP) has been completed and seeding will be done mid-February.
 - MC Dean is making good progress with the design of the controls for the water plant. Staff will be going to Harrisonburg for the factory test of the panel on 2/25 and 2/26. Installation will be scheduled for March.
 - The water meters in Heritage Acres are being replaced. There are 12 more to be installed.
 - GHD, the Town's engineering firm working on the Water Plant, is preparing a task order for the construction plans and bid phase of the raw water main connecting the Keck Wells to the Water Plant.
 - The DEQ reviewed and commented on the Aquifer test plan for the Keck Wells and the Town has responded to their comments. We are awaiting their final approval to proceed.
 - The stainless steel walkway that will provide access to the chemical feed injection quills at the water plant has been constructed and is ready for installation.
- Upcoming projects include:
 - A new mulch formula for the vacuum pump stations will be installed. A blend of pine chunks and peat moss.
 - An automatic flush valve will be installed in Heron Point to introduce water into that vacuum sewer system to increase the flow through the pump station in an effort to reduce the septic odors created when sewage water resides in the system for extended periods of time.
- Capital Projects:
 - Waste Water:
 - New Vehicle: Budgeted \$20K. 2013 Jeep Compass 4x4 with a purchase price of \$19,459. Not purchased yet.
 - Utility Trailer: Budgeted \$2.5K under Waste Water and \$2.5K under Water. Purchased used for \$2K.
 - Asset Management Software: Budgeted \$15K under Waste Water and \$15K under Water. Researching at this time.



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PUBLIC UTILITIES (CONTINUED)

- Water:
 - Utility Trailer: Please see information above under Waste Water.
 - Keck Well Connection: Budgeted \$325K.
 - PER submitted to VDH and still awaiting comments.
 - Proceeding with Task Order #6 for construction and bidding phase.
 - Water Filter Master Control Panel: Budgeted \$120K.
 - Staff going to Harrisonburg for Factory Test.
 - Scheduling for installation in March.
 - Softener Media Replacement: Budgeted \$50K.
 - Media has been priced at approximately \$15K + shipping.
 - Waiting on the price for gravel under the drain which will be replaced while the tank is empty.
 - Waiting on the price for installation from the contractor.
 - Stainless Steel Walkway: Budgeted \$10K.
 - Townsend Garage has built the walkway and will install later this month at the contracted price of \$9,950.
 - Stainless Storage Racks: Budgeted \$10K. No action will be taken.
- **New Wastewater Treatment Plant:**
 - Staff is currently working on correcting some issues under the warranty period.

PUBLIC WORKS

Pete Leontieff, Public Works Foreman, reported the following information:

- Projects in progress include:
 - The crew is working to clean the streets and drains.
 - Work on the playground upgrades, repairs and staining of all wooden areas continues.
 - Bids are being accepted for temporary repair of the fishing pier. FEMA estimates the permanent repair at about \$275K.
 - Sand fencing is being installed on the beach. Approximately 1,000' of additional laterals were added.
 - Repairs are being made to the beach walkways.
 - An Invitation for Bids has been advertised for the painting and repair of the exterior of the current library building.
 - An office and training room are being constructed in the Public Works Department Quonset hut.
 - The recycling of discarded Christmas trees into mulch is nearing its end.
- Completed projects include:
 - The crew continues to help the utilities department with monthly water meter reading.
 - 90 yards of certified mulch has been installed at the playground.
 - The beach bathrooms have been winterized for the season and signage installed.
 - The Recreation Department's shed has been relocated from the former school property.
 - A rear ramp for the emergency trailer has been fabricated, welded and installed.
 - 12 street lights needing repair have been reported to A&N Electric Cooperative. Pete will be following with the ANEC to verify the completion of repairs.
 - The crew performed the cleanup of the old wastewater plant area.
- Upcoming projects include:
 - Old Cape Charles Road well site fence project.
 - The damaged wooden beach accesses will be rebuilt or replaced.
- Man Hours per Project / Task:

Vehicle Maint.	Equipment Maint.	Bldg. Maint.	Yard Debris	Street Cleaning	Beach Maint./Sand Removal	Town Trash	Cleaning Beach Bath, Library, Offices	Playground Maint. / Repair	Meter Reads & Utility Help	Bank of America Bldg.
12	44	96	51	10	62	27	63	98	12.5	4

- Capital projects:
 - **Central Park Bathroom Facility:** Budgeted \$15K. The construction of the Bathroom Facility is currently on hold pending litigation. An appeal of the Historic District Review Board's decision has been filed with the Northampton County Circuit Court.



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FINANCE DEPARTMENT

Kim Coates, Treasurer, reported the following:

- **2013 Business License Applications** will be mailed to existing license holders and will also be available soon on the Treasurer's webpage in PDF format. Please contact Carmela in the Finance Department at 757-331-3259 x21 with any questions.
- **2013 Admissions Tax, Meals Tax, Short-Term Rental Tax and Transient Occupancy Tax** forms will be available soon on the Treasurer's webpage in PDF format on our website. Forms will also be mailed to any existing businesses or individuals. Anyone engaging in this type of activity must submit tax payments on a monthly basis to the Town of Cape Charles (quarterly for Short-Term Rental). If you have questions regarding whether or not your home rental or other type of business/service must pay these taxes, please contact Carmela in the Finance Department with any questions at 757-331-3259 x21.
- **2013 Golf Cart Decals** will be available by March 1, 2013. When applying for the decal, please submit a Golf Cart Inspection report, proof of insurance and \$31 to obtain the decal. 2012 decals will expire April 15, 2013, so all golf carts will need to have the new 2013 decal by that date.
- Budget preparations are underway. Department Heads are working on their proposed budgets for FY 2013-2014 in preparation for the Town Council Budget Work Sessions. The Town Council will be starting the budget process for FY 2013-2014 and will be holding frequent work sessions between now and June.
- Northampton County has completed the real estate reassessments and will be providing the Town with the new Land Book for properties in Cape Charles by mid-March. Staff and Town Council will be reviewing the changes in assessments and analyzing the possible impact to the Town in the upcoming Council Budget Work Sessions.

TOWN MANAGER

Heather Arcos, Town Manager, reported the following:

- The **Town Council Regular Meeting** will be held on Thursday, 2/21, beginning at 6PM at the St. Charles Parish Hall. Agenda items include:
 - Appeal Hearing:
 - David Gammino, Hotel Cape Charles, is appealing the Historic District Review Board's decision in not granting the modification to the Certificate of Appropriateness.
 - Cape Charles Memorial Library Board Recommendation regarding the current library building.
 - Dissolution of the Industrial Development Authority of Cape Charles-Northampton County.
 - Old School Project Update.
 - Harbor District Density – Planning Commission Request.
 - Resolution Supporting the Cape Charles Harbor Access Road.
 - Virginia Port Authority Funding Request.
 - Mayors' Recommendation to Northampton County.
 - Public Service Authority Update.
 - The National Endowment of the Arts Our Town Project Update.
- **Computer Lab Update:**
- The Computer Lab has been relocated to the new building and is fully operational to begin classes next week. [FLYER](#)
- **South Port Investors, LLC:**
 - The South Port project is moving along nicely.
 - The wetlands mitigation has been completed. Staff is reviewing the site plans and E&S and is a priority.
- **Old School Cape Charles Litigation:** The Town is still awaiting Judge Lewis' decision.
- **VDOT Sidewalk Project:**
 - Once the work on Monroe Avenue has been completed, the contractor will be moving to Mason Avenue in order to complete the work on Mason Avenue prior to the start of the spring season.
 - As a reminder, this work is to repair areas of damaged sidewalk and curbs.
 - The work should not interfere with any of the businesses along Mason Avenue.
- **Virginia Port Authority:**
 - Heather and Smitty Dize will be meeting with the Virginia Port Authority on 2/19 in Richmond to present a carryover request of the \$500K in allocated funding for protection of the Town Harbor. Staff and Council are reviewing options for wave attenuators vs. breakwaters.
- The Town's auditors were here on 2/4 and 2/5 and a final report is expected over the next couple of months. This audit was for FY 2011-2012 which ended June 30, 2012.
- Police Officer Danny Bell will graduate from the Police Academy on 3/1/13. Heather and Chief Brown will be attending his graduation. We are proud of Danny. Please join us in congratulating Danny on his accomplishment.
- The Cape Charles Town Code is under review for compliance with the Virginia State Code.



TOWN MANAGER (CONTINUED)

- The Cape Charles Personnel Policies are being updated and the revised policies will be presented to the Town Council for consideration at an upcoming work session.
- **Northampton County's New Economic Development Director:**
 - Heather met with Charles McSwain, the new Economic Development Director for Northampton County. Mr. McSwain will be overseeing the Planning Department as well. He is very knowledgeable in this area. Staff gave him an overview of the Town's zoning map, areas to be developed, downtown empty storefronts, the South Port project, the importance of Town Edge and the 184 overlay, as well as the work the Town has been doing with the County. The Town's infrastructure in utilities and many other areas were also covered. Information on the Town's zoning and incentives was provided and plans are to meet again so Mr. McSwain can meet the Mayor and Town Council and tour the Town. The Town Council's top 4-5 priorities, which will be discussed at the 2/28 Town Council Budget Retreat, will also be discussed with Mr. McSwain. Mr. McSwain is currently meeting with all the towns in the County. We welcomed him to the County and look forward to working with him.
- **Exmore's New Town Manager:**
 - Welcome to another new face in Northampton County. Mr. Zeke Jackson is the new Town Manager for the Town of Exmore. Heather is planning to give Mr. Jackson a tour of Cape Charles over the next couple of weeks.

UPCOMING EVENTS IN CAPE CHARLES

- 2/23: **The New Cape Charles Memorial Library Pre-Opening Gala Fundraiser**, sponsored by the Friends of the Cape Charles Memorial Library, 6:00 PM – 8:00 PM at 201 Mason Avenue. Tickets are \$25 per person or \$40 per couple and are available at Rayfield's and Sullivan's Office Supply. [FLYER](#)
- 3/15: **Tribute to the Titanic** at the Palace Theatre. Please contact the Palace Theatre for details.
- **Save the Dates:**
 - 4/5: **6th Annual Blessing of the Fleet.**
 - 4/19 – 4/21: **London Suites** at the Palace Theatre. One act plays with dinner theatre.
 - 5/4: **Crabby Blues Festival** at the Cape Charles Central Park.
 - 5/18 – 5/19: **Rhythms of the Shore** at the Palace Theatre. Arts Enter School of Dance final performance.
 - 5/31 – 6/2: **Bike MS: Virginia's Ocean to Bay Ride.**
 - 6/1: 17th Annual Benefit by the Bay.
 - 6/14 – 6/16: Harbor for the Arts Festival at the Palace Theatre.
 - 6/14 – 6/16: Tall Ships at Cape Charles.
 - 6/17-6/28: Musical Theatre Summer Camp at the Palace Theatre.
 - 7/4: July 4th Celebration.
 - 7/8 – 7/19: Musical Theatre Summer Camp at the Palace Theatre.
 - 7/27: Harbor for the Arts Live at the Palace Theatre.
 - 7/29 – 8/9: Dance for the Camera / London School of Sound at the Palace Theatre.
 - 8/3 – 8/4: 2nd Annual Clam Slam & 3rd Annual Boat Docking Contest.
 - 9/1: Labor Day Picnic in the Park.
 - 9/7: Eastern Shore 140 Triathlon.
 - 10/11 – 10/13: 21st Annual Birding and Wildlife Festival.
 - 12/7: Cape Charles Central Park Grand Illumination.

Any reference to an external website is for public information only and does not constitute an endorsement of that website.

Municipal Corporation of Cape Charles
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www.capecharles.org
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